

## **Children and Family Services**

ALERT



## **OBTAINING IDENTIFICATION**

THE DL 937 (03/2016), Reduced Fee Identification Card Eligibility Request, is NOW AVAILABLE.

## To request the DL 937:

- Social Workers (SW) complete the CFS 937.2 DMV, Request for DL 937, and forward to the designated Office Assistant (OA).
- The OA then completes the CFS 937.2, enters the transaction in the CFS 937.1 DMV, Control Log and gives the DL 937 to the SW.
- The SW then gives the DL 937 to the client and instructs him/her on its proper use.

See IIN #17-005 - PROCESS FOR REQUESTING AND TRACKING USE OF THE DL 937 for more information on requesting and distributing the DL 937.